



FH
 Federal Highway Administration
 Office of Research and Development

2000
 FHWA/OP-00-001
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Project Name	Project Number	Project Location	Project Status
Project Description	Project Objectives	Project Funding	Project Schedule
Project Manager	Project Sponsor	Project Stakeholders	Project Risks
Project Start Date	Project End Date	Project Budget	Project Progress
Project Phase	Project Milestones	Project Deliverables	Project Metrics
Project Team	Project Roles	Project Responsibilities	Project Performance
Project Communication	Project Reporting	Project Documentation	Project Evaluation
Project Review	Project Audit	Project Compliance	Project Improvement

Category	Item	Value	Unit	Notes
Construction	Excavation	1000	sq ft	
	Foundation	2000	sq ft	
	Roofing	3000	sq ft	
Mechanical	HVAC	5000	sq ft	
	Electrical	4000	sq ft	
Interior	Partitions	6000	sq ft	
	Finishes	7000	sq ft	
Exterior	Landscaping	8000	sq ft	
	Signage	9000	sq ft	
Professional	Design	10000	sq ft	
	Construction Management	11000	sq ft	

1. Project Name: [Name] 2. Project Number: [Number] 3. Project Location: [Location]

4. Project Status: [Status] 5. Project Description: [Description]

6. Project Objectives: [Objectives] 7. Project Funding: [Funding]

8. Project Schedule: [Schedule] 9. Project Stakeholders: [Stakeholders]

10. Project Risks: [Risks] 11. Project Budget: [Budget]

12. Project Progress: [Progress] 13. Project Deliverables: [Deliverables]

14. Project Metrics: [Metrics] 15. Project Performance: [Performance]

16. Project Communication: [Communication] 17. Project Reporting: [Reporting]

18. Project Documentation: [Documentation] 19. Project Evaluation: [Evaluation]

20. Project Improvement: [Improvement]